

13th May 2025

Dear Parent/Carer,

I am writing to inform you of the restructuring of groups for Year 7 which will begin on Monday 23rd June 2025.

On Monday 23rd June, we have a number of pupils joining Year 7 from Carlton Holy Family School. This increase of pupils requires us to add an additional class to this year group. We are passionate about integrating our new pupils and making them feel part of our school community and therefore will be restructuring the current six form groups into seven. Rather than just adding a class of solely Carlton pupils, we are using the opportunity to shuffle around all pupils giving an opportunity to further expand friendships and experiences.

All of our current pupils will be in a new group from this date. We have taken the time to consider friendships and class dynamics, we have worked closely with our SEND team to ensure that where necessary, pupils will be supported. We have delivered a number of assemblies about these changes to the year group, they are aware of the changes ahead and the rationale behind this.

Restructuring the form groups and making new groups is something that historically would have been in place at the start of Year 8. We believe it is important for pupils to experience being in different groups and this allows them to be prepared for groupings further through their school career. These new groups are simply happening four weeks earlier than normal, in order to create capacity for our new starters. We feel this is positive, as pupils can enjoy their summer holiday already knowing the class they will be in for Year 8 and their new tutor.

New timetables will be issued to pupils on Thursday 19th June, ready to begin the following Monday. As part of this restructure, we will have a different team of seven from tutors and therefore your child will have a new form tutor from Monday 23rd June. This member of staff will also be communicated to pupils with their new timetable. This tutor will then remain the same going forward into Year 8, as mentioned above, allowing pupils to return to Year 8 know who their tutor will be.

We recognise that this is a change that pupils will not have expected earlier in the year, but we are taking every step to ensure that pupils are fully informed and offered opportunities to ask questions. We have met individually with some of our pupils also to ensure that we have made correct choices of groupings for them, but we understand we may not have pleased everyone. We will be encouraging all pupils to give their new group an opportunity and we would appreciate if this is the message echoed from home also. It goes without saying, if there are concerns, please do not hesitate to get in touch with either myself, or Mrs Cooper, Year 7 Pastoral Leader.

Yours faithfully,



Miss S. Baines
Head of Lower School