Ref: HYA/DNI/RHe

20th March 2024

Dear Parent/Carer,

Important Information

I am writing to inform you of a change to our Management Information System (MIS). The MIS is the system we use for pupil and staff data. We currently use a system called SIMS and will be changing to a system called Arbor on **Monday 8th April 2024**.

Once we have made the change to Arbor, the SIMS Parent App will no longer be used as it does not link to the new system. It is important that you delete the SIMS Parent App from **Monday 8th April** and send any updates or communications directly to the school, rather than through the app.

Once the Arbor system is fully embedded, we will be launching the Arbor Parent App and Parent Portal. The Parent App can be downloaded to a smartphone and the Parent Portal is web based. We hope to be able to launch these in the summer term. We will write to you with more details in due course.

In the meantime, if there are any changes to your contact details, please notify the school by e-mailing: office@thesnaithschool.org.uk.

Thank you for your support, and we look forward to rolling out the Arbor Parent App and Parent Portal in the summer term.

Yours faithfully,

Mrs Heather Yates
Headteacher