

28 November 2025

Dear Parents and Carers,

At The Snaith School, our priority is to ensure every pupil has the chance to achieve their very best. Regular and punctual attendance plays a vital role in academic progress, wellbeing, and social development. When pupils are in school consistently, they can fully engage with their learning and benefit from the support and opportunities available to them.

We would like to express our sincere thanks for the part you play in supporting your child's education. Your commitment to promoting good attendance and punctuality is invaluable and has a significant impact on your child's success.

As part of our ongoing partnership with families, we would like to take a moment to outline our expectations around attendance:

Attendance Bands at The Snaith School

97% and above – Excellent Attendance

Your child is meeting our whole-school target. This level of attendance gives them the strongest foundation for continued success.

95% – 96.9% – Good Attendance but Could Improve

This usually represents around eight days of absence, or roughly 40 missed lessons. With some additional consistency and support, this can improve quickly.

Below 95% – Concerning Attendance

Missing the equivalent of two weeks or more (around 50 lessons) can affect confidence, progress, and engagement with learning. Please be assured that we are here to work closely with you to support improvement.

How You Can Help Promote Strong Attendance

- Check term dates on the school website and avoid booking holidays during term time.
- Ensure your child arrives punctually and is ready to learn.
- Keep your child at home only if they are genuinely unwell.
- Contact the school as early as possible on each day of absence.
- Arrange medical or dental appointments outside school hours wherever possible, and provide appointment confirmation.
- If you are worried about attendance for any reason, please contact our Attendance Officer — we are here to help.

If your child competes in a recognised sporting activity during term time, we ask that written confirmation is supplied by the organiser. Please note that travel days linked to such activities cannot be authorised.

Continued overleaf ...

In line with Department for Education guidance, we are unable to approve term-time holidays except in exceptional circumstances. Unauthorised absences for holidays may result in a referral to the Local Authority and the issuing of a Fixed Penalty Notice.

Communication from School

We would also like to inform you that we are now using a new system, A Star Attendance, to manage and send attendance-related communication. This system will allow us to email attendance letters directly to you, so please keep an eye on your inbox for any updates.

Supporting Your Child's Wellbeing

We understand that, for some children, attendance may be affected by emotional, social, or mental health challenges. If your child is finding it difficult to attend school, please contact us so we can support you.

Your child's Year Leader will be happy to work with you to create a personalised plan to help your child feel confident, safe, and ready to learn.

Through our **Be Well Programme**, we offer a range of wellbeing support throughout the week, including:

- A qualified MIND practitioner
- The Listen Loud mentoring and support programme
- An Emotional Literacy Support Assistant (ELSA)
- A dedicated Social Prescriber

These services are delivered with care, confidentiality, and a focus on supporting each child's individual needs. If you believe your child would benefit from any of these, please reach out.

Thank you once again for your continued support and partnership. By working together, we can help every pupil at The Snaith School maintain strong attendance, make excellent progress, and feel supported in all aspects of their school life.

Yours Sincerely



Mr R Wilson
Assistant Headteacher