

YEAR 10 CAREERS CALENDAR

DATE	TIME	
December	In school	Work Experience Programme Launch – This is launched to pupils in assembly. They will be advised to start talking to relatives/friends to establish where they can, or would like to go for their two week work placement in September.
January	After school	Careers Convention - Provides an excellent opportunity to make useful contacts in preparation for their forthcoming work experience and for them to speak to local colleges and employers about their Post 16 intentions.
January	In school	Work Experience Deadline – By the end of the month pupils must have spoken to someone at their chosen placement and had their attendance there on work experience agreed.
March	In school	Work Experience Deadline – Paperwork completed by parents and the companies providing work experience placements must be submitted to Humber EBP, who run the programme on our behalf, by the first week in March. This allows sufficient time for all placements to have risk assessments completed and checks for relevant insurances to be carried out.
June/July	In lessons	<p>ACE Day (am) – Ambition - The aim of this event is to involve a large number of representatives from the world of work and the local community, who will speak to pupils about what they do in their job, how they got there, the professional qualifications they have and the personal qualities and skills they possess that they feel have stood them in good stead.</p> <p>ACE Day (pm) – College Application Process (CAP) – Pupils are introduced to the CAP, via the website www.logonmoveon.co.uk CAP is the system used by the school for all pupils to complete and submit their college applications, as it means they only have to complete one application, which can then be sent to any number of Post-16 providers in the local area. Pupils are issued with their personal log on details and passwords and also receive a step by step guide produced by the school, which includes instructions on using the system as well as advice and guidance on writing their Personal Statement. Pupils re-visit their application in the Autumn term of Year 11 when they complete their application and begin to search course and colleges.</p>
July	In school	College Taster Day – Pupils have the opportunity to visit a local college for the day and complete a number of subject taster sessions of their choosing.
July	At home	Contact Work Experience – At this time we ask all pupils to contact their work experience placement provider to confirm the dates they will be attending and ask any pertinent questions.